



**Arizona County Clerks Association/CSA Summit
October 11-13, 2023
High Country Conference Center
201 W Butler Ave
Flagstaff, AZ 86001**

Thursday, October 12, 2023
8:30 A.M. – 3:30 P.M.
The McMillan Room at the Drury Inn
11:45 A.M. CSA Summit Hosted Luncheon

"GET YOUR SHIFT TOGETHER"

- 1. CALL TO ORDER - ROLL CALL** by Introduction of Attendees
- 2. Round table Discussion (9:00am – 3:00pm): "GET YOUR SHIFT TOGETHER":** How to Communicate, Perception vs. Reality, and Achieving Success in the Clerks Arena and Life." Exploring whether a lack of communication is one of the main factors that causes disturbances in an office or personal life. Discussion on the concept of perception versus reality and whether it can shift. Develop personalized Vision Boards that will aid in recognizing the changes we must make in the upcoming fiscal year 23/24 to accomplish our career and personal objectives.
- 3. REPORTS BY COUNTY**
- 4. REMINDERS**
 - a. Take Group Picture to send to CSA and posting
 - b. IIMC Region VIII Conference, Directors are in the beginning stages of coordinating a Conference combined with both East and West. More information will be forthcoming and be on the lookout for Grant opportunities coming soon.
 - c. IIMC 2024 Annual Conference Calgary, Alberta, Canada, **May 19 – May 22, 2024** and Annual Conference Grant, opened on October 1st and extends through February 12, 2024.
 - d. AMCA Upcoming Training; Certified Municipal Clerk **June 3 – June 7, 2024**, and Master Municipal Clerk **June 18 – June 20, 2024**.
 - e. CMC and MMC Candidate Materials Submission Process

ADJOURNMENT

4:30 PM - See you at the Coconino County Hosted Reception and Dinner – Coconino County Fairgrounds

Friday, October 13, 2023
9:00 A.M. – 1:00 P.M.

1. CSA Work Session

IIMC Approved Total points = 2.13 CMC education points or 2.13 MMC advanced education points with a completed learning assessment. Due Monday, November 13, 2023 by email to ClerkoftheBoard@pinal.gov