

Arizona County Clerks Association (ACCA)
Business Meeting 11:00 a.m.
December 7, 2018
Teleconference

Present: Melissa Buckley, President, Navajo County; Arlethe Rios, Vice-President/Secretary, Cochise County; Melinda Meek, Treasurer, Santa Cruz County; Kim Lemons, Cochise County; Fran McCarroll-Wolcott and Deb Schaffer, Maricopa County; Natasha Kennedy and AmberLee Taylor, Pinal County; Kim Kapin, Yavapai County; Ginny Anderson, Mohave County; Melissa “Missy” Henderson, Gila County; Lindsay Daley, Coconino County; and Christy Isbell, Yuma County.

President Buckley called the meeting to order at 11:02 a.m.

President Buckley said that today’s discussion was regarding the layout of the Clerk’s annual conference. She added that she had been contacted with several concerns and she wanted to address those and have the group decide how to move forward.

She clarified that the conference would only be open to ACCA members and that the schedule would be like previous conferences. She added that ACCA would pay for one hotel room, per night, per county.

Vice-President Rios said that she was in support of providing formal training during the annual conference and noted that the group had agreed to move towards a direction that raised the “Clerk of the Board” position to a more professional level.

Ms. McCarroll stated that she thought the conference should focus on specific Arizona county clerk duties, networking and events happening in various counties as opposed to **institute** which covered broader topics relative to all generic Clerk duties. She added that she was hesitant to expand on the current focus of the ACCA **conference** which has been networking and sharing specific questions/concerns about what may be happening in a given county.

Ms. Isbell said she agreed with Ms. McCarroll and wanted the focus to be on Arizona required duties and keep the network portion of the conference.

Ms. Kapin said that she thought communication was vital when planning a conference and that she did appreciate the work Ms. Kennedy had done but would like more discussion on the layout of a conference for the future.

Ms. Kennedy stated that she was only provided minimal direction and thought that providing additional training opportunities would not impact the original composition of the conference.

Ms. Meek said she also agreed with Ms. McCarroll on the structure of the conference.

President Buckley said that for now the conference schedule would be as in the past and that two items would be added to the business meeting to discuss structure of the conference and possible changes to the bylaws.

Vice-President Rios left the meeting due to a fire drill at 11:40 a.m.

A discussion on training and points for training was held. The Conference will remain the same with certificates given out at the end of the conference for those wanting or needing points for higher education.

Discussion was held on sponsorships.

Topics for discussion on the next conference agenda:

- Structure of Conference for future
 - Trainings & Points
- By-Laws

Discussion on ACCA retirements. Ms. Kapin volunteered to investigate retirement gifts for Yvonne Pearson (speak with Kay Gale) and Judy Dickerson.

President Buckley adjourned the meeting at 12:04 p.m.