

Arizona County Clerks Association
November 17, 2010
Carefree Resort & Villas
37220 Mule Train Road
Carefree, Arizona

Present: ACCA President Wendy Escoffier, Coconino County, ACCA Vice President Beth Bond, Apache County, Kay Gale, Greenlee County, Melissa Buckley, Navajo County, Barbara Bracken, Mohave County, Sheri Cluff and Amberlee Mudd, Pinal County, Marian Sheppard, Gila County, Fran McCarroll Maricopa County and Melinda Meek, Santa Cruz County.

Introductions & Welcome

President Wendy Escoffier called the meeting to order at 7:10 p.m. and welcomed everyone and thanked Marian for hosting the meeting.

Procedures for Board of Supervisors' Annual Sale/Auction of Tax Deeded Land

A round table discussion was held regarding how each county handles the deed sale. Marian stated that Gila does a sealed bid process and the sealed bids are opened in a public meeting and anyone can bid higher at that time. Marian stated that she will email out to everyone Gila County's sealed bid procedures. Fran stated that in Maricopa, orphan parcels can be offered to the land owner for contiguous property prior to the sale. Barbara stated that in Mohave, the beginning price is half to encourage the sale so the property gets back on the tax roll.

Election Processes and Responsibilities

A roundtable discussion was held regarding Election Certificates, Oath of Offices for those who are appointed and the possibility of the legislature repealing the requirement.

A discussion was held regarding the new legislation regarding fireworks in Arizona. Fran requested that any county that has a fireworks ordinance or procedures for firework permits send it out to the other counties via email.

Scope of Duties/Responsibilities Among Clerks and Relative Staffing Levels.

A discussion was held regarding how the staffing levels for each Clerk of the Board has been affected by budget cuts and what the scope of duties are in each office. A discussion was held regarding the Call to the Public and if the Board of Supervisors meetings are broadcasted via the internet or television.

ACCA Business Agenda

Marian Sheppard moved to approve the November 19, 2009 meeting minutes, seconded by Barbara Bracken. Vote was unanimous.

Melinda stated that there is a balance of \$8,589.35 as of October 31, 2009 and recommended no dues be required this year. Melissa Buckley moved to approve the treasurer's report, seconded by Fran McCarroll. Vote was unanimous.

Barbara Bracken moved to retain Wendy Escoffier as ACCA president, seconded by Marian Sheppard. Vote was unanimous.

Beth Bond made the motion for Melissa Buckley to serve as ACCA Vice President, seconded by Melinda Meek. Vote was unanimous.

Marian Sheppard moved to retain Melinda Meek as ACCA Treasurer, seconded by Beth Bond. Vote was unanimous.

A roundtable discussion was held regarding the number of Board members in each county, how many staff members each supervisor has, how many meetings are held each month and how long the meetings usually last.

The meeting adjourned at 9:30 p.m.