



Arizona County Clerk's Association
Conference Itinerary

Poco Diablo Resort
1752 State Route 179
Sedona, AZ 86336

Wednesday, April 9, 2025

5:30 p.m. Meet and Greet: Mesa Grill Sedona, 1185 Airport Rd., Sedona, AZ 86336
Appetizers will be provided courtesy of Navajo County

Thursday, April 10, 2025 – Cottonwood Conference Room

8:00 a.m. Arrival and continental breakfast served

8:30 a.m. Round Table Discussion: Clerks Office Sticking Together:
Building a Stronger Team

12:30 p.m. Lunch served/ACCA Business Meeting

2:00 p.m. Round Table Discussion Continues: Build A Stronger Team

5:00 p.m. Adjourn Professional Development

Friday, April 11, 2025

Hike - Birthing Cave Hike (Optional) <https://www.earthtrekkers.com/birthing-cave-hike-sedona/>
Breakfast (On Your Own)
Check-Out



**Arizona County Clerks Association (ACCA)
Clerks Spring Conference/Business Meeting
Thursday, April 10, 2025
Poco Diablo Resort
1752 State Route 179
Sedona, AZ 86336**

AGENDA

Call to Order

Roll Call

8:30 AM Round Table Discussion: Clerks Office Sticking Together: Building a Stronger Team by Jon Gordon, Kate Leavell (Natasha Kennedy, Clerk of the Board, Pinal County) A great book for the Clerk's Offices providing valuable insights on teamwork, leadership, and collaboration—key skills for working effectively with board members, staff, and other stakeholders.

12:30 PM ACCA Business Meeting (Lunch)

- Discussion and possible action RE: Approval of October 8, 2024, meeting minutes.
- Discussion and possible action RE: Appointment of ACCA Secretary.
- Discussion and possible action RE: Expenditures for Conference.
- Meeting at the CSA Summit in October.
- Treasurer's Report
- County Updates

2:00 PM Round Table Discussion Continues: Build A Stronger Team

5:00 PM Adjourn Professional Development

Total points = 1.75 CMC education or 1.75 MMC advanced education points with a completed learning assessment. Due Friday, May 9, 2025, by email to ClerkoftheBoard@pinal.gov